CompIQ Solutions – Career Opportunity

Position: Medical Bill Review Auditor
Location: Remote
State Date: Flexible
Compensation: Hourly or Salary

PURPOSE and OVERVIEW

CompIQ Solutions is seeking a Medical Bill Review Auditor to support the AuditIQ bill review service operations team.

DUTIES AND RESPONSIBILITIES

- Conducts in-depth audits and reviews medical bills that meet escalated criteria from the bill review operations team.
- Audits medical bills for appropriate, necessary, and any applicable unrelated charges.
- Reviews payment recommendations against applicable fee schedule allowances, regulatory or administrative charges, coding, and identifies billing errors to determine if fraud or inaccurate billing.
- Performs bill review functions in compliance with established client-specific rules and workflows that may change from time to time as well as CompIQ internal processing standard operating procedures.
- Reviews provider appeals and state disputes to determine if additional monies are due to the provider.
- Assists in the development and implementation of new audit/review methodologies to identify overpayments and underpayments to providers.
- Applies knowledge of provider billing and patient accounting practices to the research of client policy and data to reveal new overpayment recovery opportunities.
- Develops, maintains, and ensures adherence to multiple project schedules.
- Achieves percent of savings expectations through their review billing.
- Ensures productivity goals are met daily.
- Communicates audit and review issues and results to supervisors and managers.
- Participates in planning, daily meetings, and backlog sessions.
- Performs other duties as assigned by supervisors and managers.
- Complies with all company guidelines, code of conduct, policies, and standards.

QUALIFICATIONS:

Education/Certificates:

- Associate or bachelor's degree in nursing, medical coding, healthcare or related field preferred but not required.
- Certified Professional Coder (CPC) certification or another coding credential from AHIMA or AAPC is required

Experience (varies by Analyst Level):

- 2+ years performing audits against medical records for correct coding
- Familiarity with the CompIQ Bill Review Platform preferred but not required

ABOUT COMPIQ SOLUTIONS

CompIQ Solutions is a software and full-service provider focusing on the property and casualty medical bill review market. We provide an end-to-end solution for our clients leveraging our proprietary technology and software platforms in the delivery of our solutions and services. We focus our efforts on our three key stakeholders, in this order: 1) Clients; 2) Colleagues; 3) Company.

CompIQ Solutions provides our full-time team members with the below benefits:
- Fair and Competitive Salary
- Paid Vacation and Sick Time
- Medical, Dental, and Vision Insurance
- Short-Term and Long-Term Disability Options
- Company sponsored Life Insurance
- 401k Plan starting in the first month with 4% company match
- Health Spending Account (HSA) and Flexible Spending Account (FSA) Programs

HOW TO APPLY:

Interested candidates are required to submit an updated cover letter and resume to the CompIQ Solutions Corporate email box at: CompIQCorp@CompIQsolutions.com