



ComplIQ Solutions – Career Opportunity

Position: Healthcare Claims Resolution Specialist

Location: Remote

State Date: Flexible

Compensation: Hourly

PURPOSE and OVERVIEW

ComplIQ Solutions is seeking a Healthcare Claims Resolution Specialist to support the AuditIQ operations team. This role communicates with providers to negotiate savings on medical bills after bill review reductions and documents savings for clients.

DUTIES AND RESPONSIBILITIES

- Determines cost saving opportunities and pricing optimization strategies
- Reviews and analyzes bill review EORs (Explanation of Reimbursement) and medical bills
- Enables positive experience with the provider through phone calls and email communication while meeting client expectations
- Obtains signed agreements from providers and document savings on medical bills
- Maintains updated provider demographics and successful outcomes in Salesforce
- Responds to client reporting requests

- Participates in planning, daily meetings, and backlog sessions.
- Performs other duties as assigned by supervisors and managers.
- Complies with all company guidelines, code of conduct, policies, and standards.

QUALIFICATIONS:

Education/Certificates:

- Bachelor's degree in business administration or related field is preferred.

Experience:

- Requires 2 years of workers' compensation bill review experience, including demonstrated negotiation skills. Experience in healthcare coding or billing is desired.
- Familiarity with the ComplIQ Bill Review Platform preferred but not required

Skills:

- Strong working knowledge of Office 365.
- Strong communication skills, including the ability to respond to others professionally and in a timely manner.



- Must be able to work independently and possess the ability to develop and maintain constructive and cooperative working relationships.
- Requires strong attention to detail, accuracy, and problem-solving skills.
- Requires strong organizational skills with proven capacity to handle multiple priorities.

ABOUT COMPIQ SOLUTIONS

ComplIQ Solutions is a software and full-service provider focusing on the property and casualty medical bill review market. We provide an end-to-end solution for our clients leveraging our proprietary technology and software platforms in the delivery of our solutions and services. We focus our efforts on our three key stakeholders, in this order: 1) Clients; 2) Colleagues; 3) Company.

ComplIQ Solutions provides our full-time team members with the below benefits:

- Fair and Competitive Salary
- Paid Vacation and Sick Time
- Medical, Dental, and Vision Insurance
- Short-Term and Long-Term Disability Options
- Company sponsored Life Insurance
- 401k Plan starting in the first month with 4% company match
- Health Spending Account (HSA) and Flexible Spending Account (FSA) Programs

HOW TO APPLY:

Interested candidates are required to submit an updated cover letter and resume to the ComplIQ Solutions Corporate email box at: ComplQCorp@ComplQsolutions.com